

F.A.Q.

FREQUENTLY ASKED QUESTIONS

Graduate Certificates

Q: Do I need GMATs or GREs?

A: You do not need GMATs or GREs for the graduate certificate program.

Q: What are the GPA requirements?

A: The individual academic departments determine the required GPA but a 2.8 is a typical minimum. Please speak with a Continuing Professional Education Representative regarding GPA requirements, 800-624-9850 or email cpe@njit.edu. Benefits

Q: How many classes/credits do I need for the Certificate?

A: You will need to take 4 courses, which is a total of 12 credits, for the certificate.

Q: What Graduate Certificates do you offer at NJIT?

- Applied Statistical Methods
- Construction Management
- Data Mining*
- Emergency Management
- Enterprise Systems Architecture
- Information Management for Managers
- Information Systems Implementation*
- Management Essentials*
- Management of Technology
- Network Security and Information Assurance
- Pharmaceutical Management
- Pharmaceutical Technology
- Practice of Technical Communications*
- Project Management*
- Sustainable Design
- User-Centered Design

Q: What Graduate Certificates do you offer completely online?

A: We currently have 5 certificates completely online. The above certificates marked with an asterisk (*) are offered online.

Q: What certificates are in my major?

A: For a complete list of our current certificates, please visit: <http://cpe.njit.edu/gradcert>

Q: Do all my classes count towards the corresponding Master's degree?

A: Yes, the four courses in your certificate will carry over 100% into the corresponding Master's degree once you have been accepted by NJIT as a degree candidate.

Q: What is the tuition for Graduate Courses?

A: You can find the current tuition for NJIT graduate courses at the Registrar's website: <http://www.njit.edu/v2/Registrar/>.

Q: Is there financial aid available?

A: You can file for financial aid with the Financial Aid office <http://www.njit.edu/admissions/financialaid/>. They can also be reached at 973-596-3479.

Q: How long do the courses last?

A: NJIT follows a 15 week semester. Online classes also meet for 15 weeks. Summer courses run on a condensed schedule with classes running for 5 or 7 weeks. For more information, please visit the Registrar's website: <http://www.njit.edu/v2/Registrar/>.

Q: How long is a class?

A: Each class meets 3 hours per week.

Q: How long does it take to complete a certificate?

A: A Graduate Certificate is designed to be completed in one year. However, you can take longer or go faster, based on your schedule.

Q: What type of paperwork do I receive upon completion of the certificate?

A: Once you have completed the certificate courses with a 3.0 grade point average, and have requested your credential, you will receive a Certificate from the Continuing Professional Education office and the courses as well as the completion of the certificate will also appear on your official university transcript.

Q: What do I have to do to be awarded the Certificate?

A: Once you have completed the necessary 4 courses, you must alert the Continuing Professional Education Office at 973-596-3063 so your transcript can be reviewed. You will also need a cumulative G.P.A of 3.0 in order to be awarded the certificate.

Q: Can I transfer credits from another university?

A: In order for a course to transfer it must fit into the Certificate Program's curriculum. If you wish to transfer graduate courses, you will need to have an official transcript sent to NJIT so it can be evaluated by the Academic Department. While NJIT will not have you retake a course here that you have successfully completed elsewhere, you must take 12 credits from NJIT to receive the certificate. Advisors are available to identify substitutes so you can meet this requirement.

Contact Information:

For all other questions please contact
Continuing Professional Education
800-624-9850 cpe@njit.edu